



Republic of the Philippines
 Department of Labor and Employment
 National Wages and Productivity Commission
REGIONAL TRIPARTITE WAGES AND PRODUCTIVITY BOARD VIII

ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS			REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)	PROCUREMENT STRATEGY OR TOOLS	
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Procurement of Lease of Venue with Meals and Accommodation for the Conduct of Usapang 2Ps: Pasahod at Productivity outside Tacloban City	RTWPB VIII	Procurement of Venue with Meals good for 80 pax for the Conduct of Usapang 2Ps: Pasahod at Productivity in one (1) province of Region VIII to discuss and disseminate salient features of New Minimum Wage Orders for Private Sector and Kasambahay and promote productivity among MSMEs in the region.	NP-35.9 Lease of Real Property and Venue	No	LCRB	Jan-26	Mar-26	General Appropriations Act (GAA) - 2026	₱ 67,410.00	N/A	None
Procurement of Lease of Venue with Meals for the Conduct of Usapang 2Ps: Pasahod at Productivity in Tacloban City	RTWPB VIII	Procurement of Venue with Meals good for 80 pax (maximum) for the Conduct of Usapang 2Ps: Pasahod at Productivity in Tacloban City to discuss and disseminate salient features of New Minimum Wage Orders for Private Sector and Kasambahay and promote productivity among MSMEs in the region.	NP-35.9 Lease of Real Property and Venue	No	LCRB	Jan-26	Mar-26	General Appropriations Act (GAA) - 2026	₱ 67,410.00	N/A	None
Supply and Delivery of Meals for the Conduct of Productivity Toolbox Orientation and Trainings within Tacloban City	RTWPB VIII	Supply and Delivery of Meals for the Conduct of five (5) Face-to-face trainings in RTWPB VIII Conference Room for 35 RTWPB VIII prospect MSME beneficiaries within Tacloban City and nearby municipalities.	NP-34 - Small Value Procurement	No	LCRB	Jan-26	Jun-26	General Appropriations Act (GAA) - 2026	₱ 100,000.00	N/A	None

Procurement of Venue with Meals and for the Conduct of Productivity Toolbox Orientation and Trainings outside Tacloban City	RTWPB VIII	Procurement of Venue with Meals (good for 35 pax) for the Conduct of five (5) face-to-face Productivity Toolbox Orientation and Trainings in provinces outside Tacloban City	NP-35.9 Lease of Real Property and Venue	No	LCRB	Jan-26	Jun-26	General Appropriations Act (GAA) - 2026	₱ 108,000.00	N/A	None
Supply and Delivery of Meals for the Conduct of Productivity Toolbox Orientation and Trainings outside Tacloban City	RTWPB VIII	Procurement of Meals (good for 40 pax) for the Conduct of three (3) face-to-face Productivity Toolbox Orientation and Trainings in provinces outside Tacloban City	NP-34 - Small Value Procurement	No	LCRB	Jan-26	Jun-26	General Appropriations Act (GAA) - 2026	₱ 72,000.00	N/A	None
Supply and Delivery of Meals for the Conduct of Regular/Special Board Meetings	RTWPB VIII	Supply and Delivery of Meals for the members of the Board and Secretariat for the Conduct of Board Meetings (Twice a month) and/or Special Board Meetings	NP-34 - Small Value Procurement	No	LCRB	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 156,000.00	N/A	None
Procurement of Lease of Venue with Meals for the Conduct of Board Meeting Cum Year-End Performance Assessment	RTWPB VIII	Procurement of Lease of Venue with Meals good for 26 pax for the Conduct of Board Meeting Cum Year-End Performance Assessment	NP-35.9 Lease of Real Property and Venue	No	LCRB	Nov-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 47,000.00	N/A	None
Procurement of Lease of Venue with Meals and Accommodation for the Conduct of Public Consultations (Private and Domestic)	RTWPB VIII	Procurement of Lease of Venue with Meals good for 60 pax and Accommodation for the Board Members and Secretariat (good for 18 pax) and Resource Person/s (5 pax) for the Conduct of four (4) Public Consultations (Private and Domestic) in province locations in Eastern Visayas as agreed by the Board.	NP-35.9 Lease of Real Property and Venue	No	LCRB	Sep-26	Oct-26	General Appropriations Act (GAA) - 2026	₱ 260,000.00	N/A	None
Procurement of Car Rental Services - for Public Consultations	RTWPB VIII	Procurement of Car Rental Services - for four (4) Public Consultations in province locations in Eastern Visayas as agreed by the Board.	NP-34 - Small Value Procurement	No	LCRB	Sep-26	Oct-26	General Appropriations Act (GAA) - 2026	₱ 45,000.00	N/A	None
Procurement of Lease of Venue with Meals for the Conduct of Public Hearing (Private and Domestic)	RTWPB VIII	Procurement of Lease of Venue with Meals good for 95 pax for the Conduct of one (1) Public Hearing (Private and Domestic) in Tacloban City	NP-35.9 Lease of Real Property and Venue	No	LCRB	Oct-26	Nov-26	General Appropriations Act (GAA) - 2026	₱ 65,000.00	N/A	None

Procurement of Publication Services for Publication of Notice of Public Hearing (Private and Domestic)	RTWPB VIII	Procurement of one (1) Publication Services for Publication of Notice of Public Hearing (Private and Domestic) in 1/4 size of publication	NP-34 - Small Value Procurement	No	LCRB	Sep-26	Oct-26	General Appropriations Act (GAA) - 2026	₱ 4,500.00	N/A	None
Procurement of Lease of Venue with Meals for the Conduct of Wage Deliberation (Private and Domestic)	RTWPB VIII	Procurement of Lease of Venue with Meals (good for 20 pax) for the Conduct of maximum of one (1) Wage Deliberation (Private and Domestic)	NP-35.9 Lease of Real Property and Venue	No	LCRB	Oct-26	Nov-26	General Appropriations Act (GAA) - 2026	₱ 35,000.00	N/A	None
Procurement of Meals for the Conduct of 2nd and 3rd round of Wage Deliberation (Private and Domestic)	RTWPB VIII	Procurement of Meals good for 20 pax for the Conduct of 2nd and 3rd round of Wage Deliberation (Private and Domestic)	NP-34 - Small Value Procurement	No	LCRB	Nov-26	Nov-26	General Appropriations Act (GAA) - 2026	₱ 13,000.00	N/A	None
Procurement of Publication Services for Publication of Wage Orders (Private and DW)	RTWPB VIII	Procurement of one (1) Publication Services for Publication of Wage Orders (Private and DW)	NP-34 - Small Value Procurement	No	LCRB	Nov-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 28,000.00	N/A	None
Procurement of Lease of Venue with Meals for the Conduct of Press Conference on New Minimum Wage Orders (Private and DW)	RTWPB VIII	Procurement of Lease of Venue with Meals good for 40 pax for Snacks including Board Members, Secretariat and Media Partners, and and 15 pax lunch for BMs and Secretariat for the Conduct of Press Conference on New Minimum Wage Orders (Private and DW)	NP-35.9 Lease of Real Property and Venue	No	LCRB	Nov-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 15,000.00	N/A	None
Supply and Delivery of Reusable Tarpaulin Backdrop for Public Consultations and Public Hearing	RTWPB VIII	Supply and Delivery of Reusable one (1) Tarpaulin Backdrop for Public Consultations and one (1) Tarpaulin Backdrop Public Hearing, with no date or place mentioned	NP-34 - Small Value Procurement	No	LCRB	Jul-26	Aug-26	General Appropriations Act (GAA) - 2026	₱ 3,000.00	N/A	None
Supply and Delivery of Advocacy Polo/T-shirts printing for women's month celebration 2026	RTWPB VIII	Supply and Delivery of Advocacy Polo/T-shirts printing for women's month celebration 2026 good for ten (10) pax, per PCW Advisory and approved layout	NP-34 - Small Value Procurement	No	LCRB	Feb-26	Mar-26	General Appropriations Act (GAA) - 2026	₱ 6,000.00	N/A	None

Supply and Delivery of Advocacy Tarp for women's month celebration	RTWPB VIII	Supply and Delivery of Advocacy Tarp size 8ft x 4ft, for women's month celebration	NP-34 - Small Value Procurement	No	LCRB	Feb-26	Mar-26	General Appropriations Act (GAA) - 2026	₱ 850.00	N/A	None
Supply and Delivery of Polo/T-shirts for Labor Day 2026 Celebration	RTWPB VIII	Supply and Delivery of Polo/T-shirts good for sixteen 17 pax, including Board Members and Secretariat, for Labor Day 2026 Celebration	NP-34 - Small Value Procurement	No	LCRB	Mar-26	Apr-26	General Appropriations Act (GAA) - 2026	₱ 10,200.00	N/A	None
Supply and Delivery of Polo/T-shirts for DOLE Anniversary 2026 Celebration	RTWPB VIII	Supply and Delivery of Polo/T-shirts good for sixteen 16 pax, including Secretariat and GIPs for DOLE Anniversary 2026 Celebration	NP-34 - Small Value Procurement	No	LCRB	Nov-26	Nov-26	General Appropriations Act (GAA) - 2026	₱ 9,600.00	N/A	None
Supply and Delivery of Reproduction of copies New Wage Orders for Private Sector and Kasambahay	RTWPB VIII	Supply and Delivery of Reproduction of copies New Wage Orders for Private Sector (1500 copies) and Kasambahay (500 copies) in A4 size back-to-back, black	NP-34 - Small Value Procurement	No	LCRB	Nov-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 3,000.00	N/A	None
Procurement of Training service for staff development/capacity development	RTWPB VIII	Procurement of Training service for ten (10) staff development/capacity development	NP-35.5 Agency-to-Agency	No	LCRB	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 100,000.00	N/A	None
Fidelity Bonding of RTWPB Accountable Officials	RTWPB VIII	Fidelity Bonding of RTWPB Accountable Officials for three (3) RTWPB 8 Personnel	NP-35.5 Agency-to-Agency	No	LCRB	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 30,327.00	N/A	None
Accountable Forms	RTWPB VIII	Accountable Forms	NP-35.5 Agency-to-Agency	No	-	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 2,400.00	N/A	None
Procurement of Renewal of Annual Video Conferencing Subscription for Online/Blended Meetings Orientations/Seminars/Trainings	RTWPB VIII	Procurement of Renewal of Annual Video conferencing Subscription of one (1) account for Online/Blended Meetings Orientations/Seminars/Trainings	NP-34 - Small Value Procurement	No	-	Aug-26	Oct-26	General Appropriations Act (GAA) - 2026	₱ 14,500.00	N/A	None

Procurement of Annual Web-based design platform used for professional-quality graphics, presentations, social media posts, videos	RTWPB VIII	Procurement of Annual Web-based design platform of one (1) account used for professional-quality graphics, presentations, social media posts, videos, etc.	31. Direct Contracting	No	-	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 4,000.00	N/A	None
Insurance Expense (GSIS and LTO)	RTWPB VIII	Per GSIS and LTO Computation	NP-35.5 Agency-to-Agency	No	LCRB	Jan-26	Jul-26	General Appropriations Act (GAA) - 2026	₱ 57,000.00	N/A	None
Supply and Delivery of Lanyard and Printing of Identification Cards for newly-hired RTWPB VIII Personnel and Staff	RTWPB VIII	Supply and Delivery of Lanyard and Printing of Identification Cards for three (3) newly-hired RTWPB VIII Personnel and Staff (SupLEO, Sr. LEO, AA)	NP-34 - Small Value Procurement	No	-	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 900.00	N/A	None
Procurement of Lease of Venue with Meals and Accommodation for the Strategic Planning cum MYPA cum Team Building 2026	RTWPB VIII	Procurement of Lease of Venue with Meals and Accommodation good for 11 pax for the Strategic Planning cum MYPA cum Team Building 2026	NP-35.9 Lease of Real Property and Venue	No	LCRB	May-26	Jul-26	General Appropriations Act (GAA) - 2026	₱ 40,000.00	N/A	None
Procurement of Lease of Venue with Meals for the RTWPB VIII Year-End Performance Assessment 2026	RTWPB VIII	Procurement of Lease of Venue with Meals good for 16 pax for the RTWPB VIII Year-End Performance Assessment 2026	NP-35.9 Lease of Real Property and Venue	No	LCRB	Oct-26	Nov-26	General Appropriations Act (GAA) - 2026	₱ 40,000.00	N/A	None
Procurement of Meals for the conduct of Women's Month Celebration 2026	RTWPB VIII	Procurement of Meals good for 16 pax including Secretariat and GIPs for the conduct of Women's Month Celebration 2026	NP-34 - Small Value Procurement	No	LCRB	Feb-26	Mar-26	General Appropriations Act (GAA) - 2026	₱ 7,000.00	N/A	None
Procurement of Meals for the conduct of Labor Day Celebration 2026	RTWPB VIII	Procurement of Meals good for 26 pax including Members of the Board, Secretariat and GIPs, for the conduct of Labor Day Celebration 2026	NP-34 - Small Value Procurement	No	LCRB	Apr-26	May-26	General Appropriations Act (GAA) - 2026	₱ 20,000.00	N/A	None
Water Consumption	RTWPB VIII	per month for 12 months	31. Direct Contracting	No	LCRB	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 7,200.00	N/A	None
Electricity Consumption	RTWPB VIII	per month for 12 months	31. Direct Contracting	No	LCRB	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 180,000.00	N/A	None

Supply and Delivery of Purified drinking Water	RTWPB VIII	Supply and Delivery of Purified drinking Water for at least 15 bottles per month for 12 months	NP-34 - Small Value Procurement	No	LCRB	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 7,200.00	N/A	None
Supply and Delivery of Fuel, Oil, and Lubricants	RTWPB VIII	Supply and Delivery of Fuel, Oil, and Lubricants	NP-34 - Small Value Procurement	No	-	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 102,000.00	N/A	None
Supply and Delivery of NON-CSE Office Supplies	RTWPB VIII	Supply and Delivery NON-CSE Office Supplies per approved APP NON-CSE office supplies	NP-34 - Small Value Procurement	No	-	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 131,427.24	N/A	None
Telephone and Landline Communication	RTWPB VIII	Telephone and Increase in Bandwidth Internet Subs.-200mbps	31. Direct Contracting	No	LCRB	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 54,600.00	N/A	None
Preventive Maintenance for RTWPB VIII Vehicle- every 5000km and above	RTWPB VIII	Preventive Maintenance for RTWPB VIII Vehicle- every 5000km and above per FEV Maintenance Plan 2026	31. Direct Contracting	No	LCRB	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 80,000.00	N/A	None
Preventive Maintenance for RTWPB VIII Vehicle- emergency	RTWPB VIII	Preventive Maintenance for RTWPB VIII Vehicle-emergency	31. Direct Contracting	No	LCRB	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 20,000.00	N/A	None
Preventive Maintenance Cleaning of air-conditioning units	RTWPB VIII	Preventive Maintenance Cleaning of air-conditioning units (window-type and split-type), per FEV Maintenance Plan	NP-34 - Small Value Procurement	No	-	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 19,845.00	N/A	None
Repair and Maintenance - Furnitures and Fixture	RTWPB VIII	Repair and Maintenance - Machinery and Equipments	NP-34 - Small Value Procurement	No	-	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 5,000.00	N/A	None
Procurement of Repair and Maintenance Services - Installation of Electricity and Wirings Connection of five airconditioning units	RTWPB VIII	Procurement of Repair and Maintenance Services - Installation of Electricity and Wirings Connection of five airconditioning units	NP-34 - Small Value Procurement	No	LCRB	Jan-26	Dec-26	General Appropriations Act (GAA) - 2026	₱ 45,155.00	N/A	None
Supply and Delivery of Office chairs for RTWPB VIII staff	RTWPB VIII	Supply and Delivery of Office chairs for RTWPB VIII staff good for 6 units (for Sup LEO, Sr. LEO, ITO I, AAI, JO Clerk and Driver)	NP-34 - Small Value Procurement	No	LCRB	Jan-26	Mar-26	General Appropriations Act (GAA) - 2026	₱ 27,000.00	N/A	None
Procurement of Accommodation with Meals (Dinner and Breakfast) for the NWPC Resource Person/s for must conduct Productivity Toolbox Trainings.	RTWPB VIII	Procurement of Accommodation with Meals (Dinner and Breakfast) for the NWPC Resource Person/s for five (5) must conduct Productivity Toolbox Trainings.	NP-34 - Small Value Procurement	No	LCRB	Jan-26	Aug-26	General Appropriations Act (GAA) - 2026	₱ 5,000.00	N/A	None

Procurement of Meals for the conduct of interview for AAI and Sup LEO vacant position	RTWPB VIII	Procurement of Meals good for 5 pax for the conduct of interview for AAI vacant position	NP-34 - Small Value Procurement	No	LCRB	Jan-26	Aug-26	General Appropriations Act (GAA) - 2026	₱ 2,000.00	N/A	None
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
-----NONE-----											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Office Supplies and Equipment of RTWPB VIII for CY 2026	RTWPB-VIII	Supply and Delivery of Office Supplies and Equipment of RTWPB VIII for CY 2026	NP-53.9 - Small Value Procurement	No	LCRB	Jan-26	Dec-26	General Appropriations Act - Current	₱ 168,572.76	N/A	None

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: ₱ -
Total Amount of CSEs to be purchased from PS-DBM: ₱ 168,572.76
Total Amount of Estimated Budget: ₱ 2,287,097.00


Prepared by:

Recommended by:
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Date : January 16, 2026

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