

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/sdeqO>. Instructions on how to fill-out is included in the reminders of the form.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: RTWPR
Region: CAR
Address: Rm 411, Lyman Orlan Centrum,
Magsaysay Ave., Baguio City

Agency Code/UACS: B0894
Organization Type: National Government Agency

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

Contact Person: Israel P. Boleley
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 (MAY)	April	May	June	Q2	Q2 (MAY)	July	Aug	Sept	Q3	Q3 (MAY)	Oct	Nov	Dec	Q4				Q4 (MAY)		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-004	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	50.43	0.00
2	12191601-AL-003	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	2	0	0	2	714.18	0	0	0	0	0.00	2	0	0	2	714.18	4	357.00	1,428.36
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	6021413-03-001	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.16	0.00
4	6021413-03-002	CLEARBOOK, Legal size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00
5	6021534-06-001	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.26	0.00
6	6021524-5P-001	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
7	6021524-5P-004	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
8	6021524-5P-007	SIGN PEN, Medium Tip, Black	piece	0	5	0	5	286.00	0	5	0	5	286.00	5	0	0	5	286.00	0	0	5	5	286.00	20	57.20	1,144.00
9	6021524-5P-002	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
10	6021524-5P-005	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	6021524-5P-008	SIGN PEN, Medium Tip, Blue	piece	0	5	0	5	286.00	0	5	0	5	286.00	5	0	0	5	286.00	0	0	5	5	286.00	20	57.20	1,144.00
12	6021524-5P-003	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
13	6021524-5P-006	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
14	6021524-5P-009	SIGN PEN, Medium Tip, Red	piece	0	5	0	5	286.00	0	5	0	5	286.00	5	0	0	5	286.00	0	0	5	5	286.00	20	57.20	1,144.00
15	6021124-WR-001	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-003	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,622.00	0.00
17	45111609-PP-001	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,598.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	28111702-RT-002	BATTERY, dry cell, size AA	pack	0	5	0	5	102.45	0	0	0	0	0.00	5	0	0	5	102.45	0	0	0	0	0.00	10	20.49	204.90
19	28111702-RT-001	BATTERY, dry cell, size AAA	pack	0	5	0	5	91.70	0	0	0	0	0.00	5	0	0	5	91.70	0	0	0	0	0.00	10	18.34	183.40
CLEANING EQUIPMENT AND SUPPLIES																										
20	47131812-AP-001	AIR FRESHENER	can	0	0	5	5	436.53	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	87.31	436.53
21	47131604-ER-001	BROOM (Wala Tambo)	piece	0	0	0	0	0.00	2	0	0	2	249.60	0	0	0	0	0.00	0	0	0	0	0.00	2	124.80	249.60

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 (Ave)	April	May	June	Q2	Q2 (Ave)	July	Aug	Sept	Q3	Q3 (Ave)	Oct	Nov	Dec				Q4	Q4 (Ave)	
23 47131804-BR-T01	BROOM (Wale Ting-ting)	piece	0	0	0	0	0.00	2	0	0	2	52.00	0	0	0	0.00	0	0	0	0	0.00	2	26.00	52.00	
23 47131829-TB-CD1	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	5	0	0	5	208.00	0	0	0	0.00	5	0	0	5	208.00	10	41.60	416.00	
24 47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	0	0	0	0	0.00	5	0	0	5	119.60	0	0	0	0.00	5	0	0	5	119.60	10	23.92	239.20	
25 47131811-DE-802	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	9.34	0.00	
26 47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	34.08	0.00	
27 47131803-DS-A01	DISINFECTANT SPRAY	can	0	0	5	5	699.45	0	0	0	0	0.00	0	5	0	5	699.45	0	0	0	0	0.00	10	1,398.90	1,398.90
28 47131801-DU-P01	DUST PAN	piece	0	0	2	2	93.60	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	2	46.80	93.60	
29 47131803-PW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
30 47131803-FC-A01	FURNITURE CLEANER	can	0	0	5	5	706.95	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	5	141.39	706.95	
31 73101812-HS-L01	HAND SOAP, liquid, 500mL	bottle	0	0	5	5	214.73	0	0	0	0	0.00	0	5	0	5	214.73	0	0	0	0	0.00	10	42.95	429.50
32 47121804-PP-801	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	2,888.00	0.00	
33 47131801-RG-CD1	RAGS	kilo	0	0	5	5	347.35	0	0	0	0	0.00	5	0	0	5	347.35	0	0	0	0	0.00	10	69.47	694.70
34 47131802-SC-P01	SCOURING PAD	pack	0	0	2	2	171.28	0	0	0	0	0.00	0	0	3	3	238.89	0	0	0	0	0.00	3	85.63	428.13
35 47121701-TB-P04	TRASHBAG, XXL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00	
36 47121701-TB-P05	TRASHBAG, Large size	roll/pack	0	0	10	10	592.80	0	0	5	5	296.40	0	0	0	0.00	0	0	0	5	296.40	20	99.28	1,185.60	
37 47121701-TB-P06	TRASHBAG, XL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	
38 47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	2	2	87.36	0	0	0	0.00	0	0	0	0	0.00	2	43.68	87.36	
COLOR COMPOUNDS AND DISPERSIONS																									
39 12171703-SI-P01	INK, for stamp pad	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	28.79	0.00	
CONSUMER ELECTRONICS																									
40 52181835-DV-802	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00	
FILMS																									
41 13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,243.84	0.00	
42 13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	351.83	0.00	
FIRE FIGHTING EQUIPMENT																									
43 44191801-FE-P01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
FLAG OR ACCESSORIES																									
44 55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	3	0	3	854.52	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	3	284.84	854.52	
FURNITURE AND FURNISHINGS																									
45 56101504-CH-801	HONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
46 56101504-CH-W01	HONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																									
47 40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48 40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,199.88	0.00	
49 40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	2	2	1,120.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	2	1,560.00	3,120.00	
50 40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	2	2	1,803.36	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	2	901.68	1,803.36	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																									
51 43211507-DSX003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
52 43211507-DSX004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	1	0	0	1	42,390.40	0	0	0	0.00	0	0	0	0	0.00	1	42,390.40	42,390.40	
53 43201827-HD-152	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	6,029.92	0	0	0	0.00	2	3,014.96	6,029.92	
54 43202010-FD-184	FLASH DRIVE	piece	0	0	0	0	0.00	0	15	0	15	2,391.10	0	0	0	0.00	0	0	0	0	0.00	15	152.74	2,391.10	
55 43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
56 43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
57 43211708-HD-C02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	15	0	15	2,428.80	0	0	0	0.00	0	0	0	0	0.00	15	161.92	2,428.80	
58 43212105-PR-151	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	2,836.89	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																									

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AVERAGE	Apr	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE				
99	39101428-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00	
00	39101428-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
01	31201410-GL-002	GLUE, all-purpose	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	6	0	6	372.84	0	0	0	0	0.00	6	42.14	372.84	
02	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.40	0.00	
03	31151804-SW-S01	STAPLE WIRE, standard	box	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	118.80	0	0	0	0	0.00	3	33.76	118.80	
04	31201502-TA-B02	TAPE, electrical	roll	0	0	0	0	0.00	0	2	0	2	38.00	0	0	0	0	0.00	0	0	0	0	0.00	2	19.45	38.00	
05	31201503-TA-H01	TAPE, masking, 24mm	roll	0	0	0	0	0.00	0	3	0	3	187.04	0	0	0	0	0.00	0	0	0	0	0.00	3	53.88	187.04	
06	31201503-TA-H02	TAPE, masking, 48 mm	roll	0	0	0	0	0.00	0	3	0	3	363.48	0	0	0	0	0.00	0	0	0	0	0.00	3	121.16	363.48	
07	31201517-TA-P01	TAPE, packaging, 48 mm	roll	0	0	0	0	0.00	0	3	0	3	67.08	0	0	0	0	0.00	0	0	0	0	0.00	3	22.36	67.08	
08	31201512-TA-T01	TAPE, transparent, 24mm	roll	0	0	0	0	0.00	0	10	0	10	176.80	0	0	0	0	0.00	0	0	0	0	0.00	10	17.68	176.80	
09	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	0	0	0	0.00	0	3	0	3	67.71	0	0	0	0	0.00	0	0	0	0	0.00	3	22.57	67.71	
70	31151507-TV-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	2	0	2	133.24	0	0	0	0	0.00	0	0	0	0	0.00	2	66.62	133.24	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
71	41111404-RU-P02	RULER, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	98.63	0	0	0	0	0.00	3	19.83	98.63	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
72	44121412-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	5	5	81.85	0	0	0	0	0.00	0	0	0	0	0.00	5	16.37	81.85	
73	44191602-PB-P01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,574.72	0.00	
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	258.89	0.00	
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	1	0	1	235.77	0	0	0	0	0.00	0	0	0	0	0.00	1	235.77	235.77	
76	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
77	44122105-CP-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	3	0	3	28.08	0	0	0	0	0.00	0	0	0	0	0.00	3	8.36	28.08	
78	44122105-CP-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	3	0	3	46.80	0	0	0	0	0.00	0	0	0	0	0.00	3	15.60	46.80	
79	44122105-CP-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	0	3	0	3	99.84	0	0	0	0	0.00	0	0	0	0	0.00	3	33.28	99.84	
80	44122105-CP-C04	CLIP, backfold, 50mm	box	0	0	0	0	0.00	0	3	0	3	180.96	0	0	0	0	0.00	0	0	0	0	0.00	3	60.32	180.96	
01	44121801-CT-R02	CORRECTION TAPE	piece	0	15	0	15	202.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	13.50	202.50	
02	44121412-CJ-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	10	0	10	317.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	31.72	317.20	
03	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	15	0	0	15	2,188.35	0	0	0	0	0.00	0	0	0	0	0.00	15	145.89	2,188.35	
04	44122011-DF-P01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.01	0.00	
05	44103202-DS-H01	DATE STAMP	piece	0	0	0	0	0.00	1	0	0	1	434.95	0	0	0	0	0.00	0	0	0	0	0.00	1	434.95	434.95	
06	44121506-EN-D01	ENVELOPE, Documentary, A4	box	0	0	1	1	839.92	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	839.92	2	839.92	1,679.84	
07	44121506-EN-D02	ENVELOPE, Documentary, legal	box	0	0	1	1	1,037.58	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,037.58	2	1,037.58	2,075.16	
08	44121506-EN-H01	ENVELOPE, Expanding, Kraft	box	0	0	1	1	939.95	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	939.95	2	939.95	1,879.90	
09	44121506-EN-H02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00	
00	44121506-EN-H02	ENVELOPE, Mailing	box	0	0	1	1	432.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	432.52	432.52	
01	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	512.72	0.00	
02	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	1	1	14.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	14.48	14.48	
03	44122118-FA-P01	FASTENER	box	0	0	5	5	473.20	0	0	0	0	0.00	5	0	0	5	473.20	0	5	0	5	473.20	15	94.64	1,419.60	
04	44111515-FO-H01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	0.00	
05	44122018-FT-D01	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00	
06	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00	
07	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00	
08	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	391.30	0.00	
09	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.28	0.00	
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.08	0.00	
101	44122027-FO-P01	FOLDER, preboard	box	0	0	2	2	1,005.38	0	0	1	1	932.64	0	0	0	0	0.00	0	0	0	0	0.00	3	932.64	2,837.92	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec				Q4	Q4 AVERAGE		
102	44122011-PO-T01	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	379.00	0.00		
103	44122011-PO-T02	FOLDER with tab, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	413.92	0.00		
104	44122000-IT-T01	INDEX TAB	box	0	0	5	5	338.00	0	0	0	0	0.00	0	5	0	5	338.00	0	0	0	0	0.00	10	676.00	676.00	
105	44121716-PA-F01	MARKER, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	31.11	0.00		
106	44121700-PP-001	MARKER, Permanent, Black	piece	0	0	5	5	41.35	0	0	5	5	41.35	0	0	0	0	0.00	5	0	0	5	41.35	15	6.27	124.05	
107	44121700-PP-002	MARKER, Permanent, Blue	piece	0	0	5	5	41.35	0	0	5	5	41.35	0	0	0	0	0.00	5	0	0	5	41.35	15	6.27	124.05	
108	44121700-PP-003	MARKER, Permanent, Red	piece	0	0	2	2	16.54	0	0	2	2	16.54	0	0	0	0	0.00	2	0	0	2	16.54	6	6.27	46.62	
109	44121700-PP-004	MARKER, Whiteboard, Black	piece	0	0	2	2	19.30	0	0	2	2	19.30	0	0	0	0	0.00	1	0	0	1	9.65	5	9.65	48.25	
110	44121700-PP-002	MARKER, Whiteboard, Blue	piece	0	0	2	2	19.30	0	0	2	2	19.30	0	0	0	0	0.00	1	0	0	1	9.65	5	9.65	48.25	
111	44121700-PP-003	MARKER, Whiteboard, Red	piece	0	0	2	2	19.30	0	0	2	2	19.30	0	0	0	0	0.00	1	0	0	1	9.65	5	9.65	48.25	
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	0	5	5	44.10	0	0	5	5	44.10	0	0	0	0	0.00	5	0	0	5	44.10	15	6.62	132.30	
113	44122104-PC-X02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	0	0	5	5	97.30	0	0	5	5	97.30	0	0	0	0	0.00	5	0	0	5	97.30	15	19.46	291.90	
114	44101603-PS-F02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	18,718.96	0.00	
115	44101601-PT-F02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	9,297.60	0.00	
116	44121704-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	44.71	0.00		
117	44121619-PS-F01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	236.08	0.00		
118	44101602-PU-F01	PUNCHER, paper, heavy duty	piece	0	0	0	0	0.00	5	0	0	5	769.60	0	0	0	0	0.00	0	0	0	0	0.00	5	153.92	769.60	
119	44122101-RU-001	RUBBER BAND No. 18	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	135.20	0.00		
120	44121905-SP-P01	STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	39.92	0.00		
121	44121610-SS-001	SCISSORS, symmetrical/asymmetrical	pair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	63.52	0.00		
122	44121615-ST-001	STAPLER, standard type	piece	0	0	0	0	0.00	5	0	0	5	988.00	0	0	0	0	0.00	0	0	0	0	0.00	5	197.60	988.00	
123	44121613-ST-001	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	683.15	0.00		
124	44121613-SR-F02	STAPLE REMOVER, plier-type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	46.51	0.00		
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	3	0	0	3	232.74	0	0	0	0	0.00	0	0	0	0	0.00	3	77.58	232.74	
PAPER MATERIALS AND PRODUCTS																											
126	14111525-CA-001	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	2	0	0	2	167.44	0	0	0	0	0.00	0	0	0	0	0.00	2	83.72	167.44	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 243mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	943.36	0.00		
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,073.92	0.00		
129	14111514-NP-502	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	10	10	370.60	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	10	37.06	370.60		
130	14111514-NP-504	NOTEPAD, stick-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	59.28	0.00		
131	14111514-NP-503	NOTEPAD, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	52.00	0.00		
132	14111514-NB-502	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	14.04	0.00		
133	14111507-PP-F01	PAPER, MULTICOPY A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	213.80	0.00		
134	14111507-PP-F02	PAPER, MULTICOPY LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	232.96	0.00		
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	137.74	0.00		
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	198.91	0.00		
137	14111531-PP-001	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	24.82	0.00		
138	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	194.21	0.00		
139	14111531-RE-001	RECORD BOOK, 300 PAGES	book	0	0	0	0	438.50	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	91.70	438.50		
140	14111531-RE-002	RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	124.56	0.00		
141	14111704-TT-F04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	33.80	0.00		
142	14111704-TT-F02	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	99.84	0.00		
PERFUMES OR COLOGNES OR FRAGRANCES																											
143	53131626-HS-501	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	85.08	0.00		
PESTICIDES OR PEST REPELLENTS																											
144	10191509-PS-A01	INSECTICIDE	can	0	0	0	0	0.00	0	5	0	5	698.80	0	0	0	0	0.00	0	0	0	0	0.00	5	139.36	698.80	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE					
PRINTED PUBLICATIONS																										
143	55101524-BA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-003	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	961.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	243.20	0.00
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
10	44103105-HP-B40	INK CARTRIDGE, HP CZP04AA (HP42), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP CZP05AA (HP42), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9B51AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9B52AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP CC540WA (HP80), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC647WA (HP80), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HP-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HP-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HP-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HP-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH581WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH582WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HP-B42	INK CARTRIDGE, HP CH045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,870.80	0.00
23	44103105-HP-C42	INK CARTRIDGE, HP CH046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
24	44103105-HP-M42	INK CARTRIDGE, HP CH047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
25	44103105-HP-Y42	INK CARTRIDGE, HP CH048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HP-B06	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	439.12	0.00
27	44103105-HP-T06	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	439.12	0.00
28	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	44103109-HP-B80	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,284.80	0.00
36	44103105-HP-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	44103105-HP-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	44103105-HP-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
39	44103105-HP-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	488.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	488.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	488.00	0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 (avg)	Apr	May	June	Q2	Q2 (avg)	July	Aug	Sept	Q3	Q3 (avg)	Oct	Nov	Dec	Q4	Q4 (avg)					
44	44103112-EP-805	RIBBON CARTRIDGE, EPSON C136015516 (#8795), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00	
45	44103112-EP-813	RIBBON CARTRIDGE, EPSON C136015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00	
46	44103112-EP-807	RIBBON CARTRIDGE, EPSON C136015531 (#015088)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00	
47	44103103-BR-809	TONER CARTRIDGE, BROTHER TN-3200, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00	
48	44103103-BR-811	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00	
49	44103103-BR-815	TONER CARTRIDGE, BROTHER TN-3470, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,373.44	0.00	
50	44103103-BR-816	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,364.56	0.00	
51	44103103-BR-822	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00	
52	44103103-BR-803	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00	
53	44103103-BR-803	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00	
54	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,299.36	0.00	
55	44103103-HP-812	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00	
56	44103103-HP-818	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,703.36	0.00	
57	44103103-HP-821	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,153.72	0.00	
58	44103103-HP-822	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,969.40	0.00	
59	44103103-HP-822	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00	
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00	
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00	
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00	
63	44103103-HP-828	TONER CARTRIDGE, HP CE305A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00	
64	44103103-HP-852	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,104.88	0.00	
65	44103103-HP-853	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.06	0.00	
66	44103103-HP-854	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00	
67	44103103-HP-857	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,267.52	0.00	
68	44103103-HP-858	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,906.50	0.00	
69	44103103-HP-860	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,836.88	0.00	
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,843.20	0.00	
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,843.20	0.00	
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,843.20	0.00	
73	44103103-HP-861	TONER CARTRIDGE, HP CF360A (HP308A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00	
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP308A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP308A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP308A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
77	44103103-HP-862	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00	
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
81	44103103-HP-863	TONER CARTRIDGE, HP CF410A (HP104), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,326.48	0.00	
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP104), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP104), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP104), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
85	44103103-HP-834	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00	
86	44103103-HP-848	TONER CARTRIDGE, HP Q7533A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,660.00	0.00	
SOFTWARE																											
1	43231513-SPT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SPT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 MONTH	April	May	June	Q2	Q2 MONTH	July	Aug	Sept	Q3	Q3 MONTH	Oct	Nov	Dec	Q4	Q4 MONTH							
3 4322004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
4 4322107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
5 4322202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
6 4322304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
7 4322402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
8 4322505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
9 4322603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
10 4322501-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
11 4322701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
12 4322802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
13 4322905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
14 4323004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
15 4323205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
16 4323405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1 80141505-TS-001	BALLPEN	piece	0	0	100	100	600.00	0	0	0	0	0.00	100	0	0	100	600.00	100	0	0	100	600.00	300	6.00	1,800.00
2 80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3 80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4 80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5 80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6 80141505-TS-006	PHOTO PAPER	pack	0	0	2	2	30.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	25.00	50.00
7 80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8 80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	10	0	0	10	330.00	0	0	0	0	0.00	0	0	0	0	0.00	10	33.00	330.00
9 80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10 80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	2	2	6,000.00	0	2	0	2	6,000.00	4	0	0	4	12,000.00	2	0	0	2	6,000.00	10	3,000.00	30,000.00
11 80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12 80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13 80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14 80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15 80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16 80141505-TS-016	DISHWASHING LIQUID	bottle	0	0	10	10	500.00	0	0	0	0	0.00	0	10	0	10	500.00	0	0	0	0	0.00	20	50.00	1,000.00
17 80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18 80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19 80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20 80141505-TS-020	EXTENSION CORD	piece	0	0	2	2	360.00	0	0	0	0	0.00	0	2	0	2	360.00	0	0	0	0	0.00	4	280.00	1,120.00
21 80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	5	0	0	5	2,725.00	0	0	0	0	0.00	0	0	0	0	0.00	5	545.00	2,725.00
22 80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23 80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24 80141505-TS-024	PUSH PEN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25 80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26 80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27 80141505-TS-027	GLUE STICK (FOR GLUE CUR)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28 80141505-TS-028	DEODORANT CANDLE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29 80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30 80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31 80141505-TS-031	HANDLA PAPER	pack	0	0	2	2	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	100.00	200.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 (in Q1 unit)	April	May	June	Q2	Q2 (in Q2 unit)	July	Aug	Sept	Q3	Q3 (in Q3 unit)	Oct	Nov	Dec	Q4	Q4 (in Q4 unit)					
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	10	10	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	60.00	600.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	500.00	10	250.00	2,500.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRU-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL		P	131,857.68
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	13,185.73
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B + C)		P	145,043.23
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:	TWO HUNDRED SEVENTY THOUSAND PESOS ONLY		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

APP-CSE 2025 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE(S):

AGENCY NAME:

ORGANIZATION TYPE:

REGION:

ADDRESS:

CONTACT PERSON:

DESIGNATION:

EMAIL:

CONTACT NUMBER:

INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMARKS:

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps.philgops.gov.ph).
- All information must be provided accurately.
- To fill-out, find the item in the 'List of Items - 1' tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form 'Item Description'. You may also use the 'List of Items - 2' then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the 'Specification' column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for adding. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://forms.gle/3L6h4t>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0919-2554125 (Smart) or 0962-8255199 (Smart), or email appsahelpdesk@ps-philgops.gov.ph, or visit the PS-DBM website (www.ps.philgops.gov.ph) for the guide on how to fill-out the APP-CSE.
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024.

No.	UNSPSC	Item Description	Specification (Print specific instance or composition of the item such as dimensions, color, or function)	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct				Nov	Dec	Q4	Q4 amount
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	-	Bond Paper, Multi-copy	A4, 80gsm	ream		10		10	2,700.00		10		10	2,700.00		5		5	1,200.00		5	1,200.00	30	270.00	8,100.00		
2	-	Bond Paper	F15, 80gsm	ream		5		5	1,425.00		5		5	1,425.00		5		5	1,425.00		0	0.00	15	208.00	4,275.00		
3	-	Bond Paper	Short, 80gsm	ream		5		5	1,225.00		0		0	0.00		5		5	1,225.00		0	0.00	10	265.00	2,650.00		
4	-	Trash Bag	Small	pack		10		10	300.00		0		0	0.00	10		10	300.00		10		10	300.00	30	30.00	900.00	
5	-	Light Bulb, LED	18 watts	piece		0		0	0.00		10		10	2,000.00		0		0	0.00		10		10	2,000.00	20	200.00	5,000.00
6	-	Specialty Paper	Short, 280 gsm	pack		0		0	0.00		5		5	275.00		0		0	0.00		0		0	0.00	5	25.00	275.00
7	-	Specialty Paper	A4, 180gsm	pack		0		0	0.00		5		5	300.00		10		10	600.00		0		0	0.00	20	60.00	1,200.00
8	-	Toilet, Tissue Paper	3ply, 10%	pack		5		5	2,400.00		0		0	0.00		5		5	2,400.00		5		5	2,400.00	15	480.00	7,200.00
9	-	Stark End	Iron Stand Holder, Heavy Duty	pair		0		0	0.00		4		4	1,240.00		0		0	0.00		0		0	0.00	4	385.00	1,240.00
10	-	Folder, Ordinary	Legal	piece		100		100	600.00		0		0	0.00	100		100	600.00		0		0	0.00	200	6.00	1,200.00	
11	-	Folder, Ordinary	A4	piece		100		100	500.00		0		0	0.00	100		100	500.00		0		0	0.00	200	5.00	1,000.00	
12	-	Ink, R2900, Black, HD		piece		0		0	0.00		1		1	1,690.00		0		0	0.00		0		0	0.00	1	1,690.00	1,690.00
13	-	Desktop, LCD Monitor	24"	piece		0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	4,200.00	27,000.00
14	-	Battery	Type C, Medium Size, 2pcs/pack	pack		10		10	600.00		0		0	0.00	10		10	600.00		0		0	0.00	20	65.00	1,300.00	
15	-	Glass Cleaner	bottle, 500ml			0		0	0.00		5		5	900.00		0		0	0.00		0		0	0.00	5	180.00	900.00
16	-	Canon Ink	#790, BK			0		0	0.00		3		3	1,220.00		0		0	0.00		0		0	0.00	3	340.00	1,220.00
17	-	Canon Ink	#790, Y			0		0	0.00		3		3	975.00		0		0	0.00		0		0	0.00	3	325.00	975.00
18	-	Canon Ink	#790, C			0		0	0.00		3		3	975.00		0		0	0.00		0		0	0.00	3	325.00	975.00
19	-	Canon Ink	#790, M			0		0	0.00		3		3	975.00		0		0	0.00		0		0	0.00	3	325.00	975.00
20	-	Epson Ink	#003, BK			0		0	0.00		10		10	3,000.00		0		0	0.00		0		0	0.00	10	300.00	3,000.00
21	-	Epson Ink	#003, Y			0		0	0.00		10		10	2,800.00		0		0	0.00		0		0	0.00	10	280.00	2,800.00
22	-	Epson Ink	#003, C			0		0	0.00		10		10	2,800.00		0		0	0.00		0		0	0.00	10	280.00	2,800.00
23	-	Epson Ink	#003, M			0		0	0.00		10		10	2,800.00		0		0	0.00		0		0	0.00	10	280.00	2,800.00
24	-	Toner Developer 116, Copier				0		0	0.00		1		1	3,400.00		0		0	0.00		0		0	0.00	1	3,400.00	3,400.00
25	-	Toner HP color Laser printer	119A, BK			0		0	0.00		2		2	6,100.00		0		0	0.00		0		0	0.00	2	3,050.00	6,100.00
26	-	Toner HP color Laser printer	119A, C			0		0	0.00		2		2	6,100.00		0		0	0.00		0		0	0.00	2	3,050.00	6,100.00
27	-	Toner HP color Laser printer	119A, M			0		0	0.00		2		2	6,100.00		0		0	0.00		0		0	0.00	2	3,050.00	6,100.00
28	-	Toner HP color Laser printer	119A, Y			0		0	0.00		2		2	6,100.00		0		0	0.00		0		0	0.00	2	3,050.00	6,100.00
29	-	Flash Drive	64GB			6		6	2,220.00		0		0	0.00		5		5	1,875.00		0		0	0.00	11	275.00	4,125.00
30	-	Highlighter				0		0	0.00	10		10	290.00		10		10	290.00		0		0	0.00	20	25.00	500.00	
31	-	RW DVD	4.7GB			20		20	900.00		0		0	0.00		0		0	0.00		0		0	0.00	20	45.00	900.00
32	-	DVD Casing	Plastic			20		20	500.00		0		0	0.00		0		0	0.00		0		0	0.00	20	25.00	500.00
33	-					0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	0.00	0.00
34	-					0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	0.00	0.00
35	-					0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	0.00	0.00
36	-					0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	0.00	0.00
37	-					0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	0.00	0.00
38	-					0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	0.00	0.00
39	-					0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	0.00	0.00
40	-					0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	0.00	0.00
41	-					0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	0.00	0.00
42	-					0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	0.00	0.00
43	-					0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	0.00	0.00
44	-					0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	0.00	0.00
45	-					0		0	0.00		0		0	0.00		0		0	0.00		0		0	0.00	0	0.00	0.00

