

**Regional Tripartite Wages and Productivity Board-CAR Annual Procurement Plan Non-CSE for FY 2025**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/P osting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
001	Meals: Productivity Toolbox (Orientation/Trainings)	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-Jun 2025	Jan-Jun 2025	GoP - Current Budget Year	₱102,000.00	₱102,000.00	-	At least Two (2) Usapang 2Ps (Pasahod at Productivity) , Productivity Trainings, Public Hearings and other orientations: All Provinces in the Cordillera Region
002	Meals: Public Hearing	RBCAR	No	Small Value Procurement	N/A	N/A	Sept-Dec 2025	Sept-Dec 2025	GoP - Current Budget Year	₱100,000.00	₱100,000.00	-	Public Hearings: All Provinces in the Cordillera Region
001	Lease of Venue with Meals and Accommodation: Productivity Training	RBCAR	No	Negotiated Procurement - Lease of Real Property and Venue	N/A	N/A	Jan -Dec 2025	Jan -Dec 2025	GoP - Current Budget Year	₱242,000.00	₱242,000.00	-	Productivity Trainings and Public Hearings: All Provinces in the Cordillera Region
002	Lease of Venue with Meals and Accommodation: Public Hearing	RBCAR	No	Negotiated Procurement - Lease of Real Property and Venue	N/A	N/A	Sept-Dec 2025	Sept-Dec 2025	GoP - Current Budget Year	₱147,500.00	₱147,500.00	-	Public Hearings: All Provinces in the Cordillera Region
002	Meals Wage Orientations	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-Mar 2026	Jan-Mar 2026	GoP - Current Budget Year	₱20,000.00	₱20,000.00	-	Wage Orientations: All provinces in the Cordillera Region
001	Monitoring and Technical Assistance	RBCAR	No	Small Value Procurement	N/A	N/A	Mar-Dec 2025	Mar-Dec 2025	GoP - Current Budget Year	₱75,000.00	₱75,000.00	-	Traveling Expenses during Technical Assistance (PBIS, Terminal, Prod. Olympics) and Monitoring of Action Plans
002	Other Wage Related Activities	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-Dec 2026	Jan-Dec 2026	GoP - Current Budget Year	₱30,000.00	₱30,000.00	-	Conduct of FE and TMS: All Provinces in the Cordillera Region
001	Technical Assistance on Productivity Olympics	RBCAR	No	Small Value Procurement	N/A	N/A	Feb-Mar 2026	Feb-Mar 2026	GoP - Current Budget Year	₱5,000.00	₱5,000.00	-	Technical Assistance on 2025 Productivity Olympics
001	Productivity Olympics Regional Screening	RBCAR	No	Small Value Procurement	N/A	N/A	May-26	May-26	GoP - Current Budget Year	₱20,000.00	₱20,000.00	-	PO Regional Screening
001	Regional Productivity Olympics Awarding	RBCAR	No	Negotiated Procurement - Lease of Real Property and Venue	N/A	N/A	Jun-26	Jun-26	GoP - Current Budget Year	₱153,000.00	₱153,000.00	-	PO Regional Awarding Ceremony
001	National Productivity Olympics Awarding	RBCAR	No	-	N/A	N/A	Oct-26	Oct-26	GoP - Current Budget Year	₱20,000.00	₱20,000.00	-	PO National Awarding Ceremony
002	Supplies	RBCAR	No	Shopping	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱230,000.00	₱230,000.00	-	Regular office supplies for office operations use not available at PS-DBM
001	Semi-Expendable Furniture & Fixtures/ICT Equipment	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱80,000.00	₱80,000.00	-	Semi-expendable furniture & Fixtures/CT Equipment

002	External & Internal Audit Services	RBCAR	No	Small Value Procurement	N/A	N/A	Mar-Dec 2025	Mar-Dec 2025	GoP - Current Budget Year	₱25,000.00	₱25,000.00	-	ISO Surveillance Audit
002	Meals Only (Board Meetings)	RBCAR	No	Small Value Procurement	N/A	N/A	Jan -Dec 2025	Jan -Dec 2025	GoP - Current Budget Year	₱130,000.00	₱130,000.00	-	Two (2) Regular Board Meetings per month
001	Year-end Assessment and Team Building	RBCAR	No	Small Value Procurement	N/A	N/A	Dec-25	Dec-25	GoP - Current Budget Year	₱35,000.00	₱35,000.00	-	Year-end Assessment and Team Building
002	Capacity Building intervention to staff	RBCAR	No	Negotiated Procurement - Agency-to-Agency	N/A	N/A	Jan -Dec 2025	Jan -Dec 2025	GoP - Current Budget Year	₱83,000.00	₱83,000.00	-	At least 8 hrs training to all employees/TOT
001	IEC Materials, Tokens, and Corporate Giveaways	RBCAR	No	Small Value Procurement	N/A	N/A	Mar-Nov 2025	Mar-Nov 2025	GoP - Current Budget Year	₱85,000.00	₱85,000.00	-	Provision of IEC Materials, Tokens & Corporate Giveaways for Trainings, Prod. Olympics, and orientations.
001	Training Materials	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-Oct 2026	Jan-Oct 2026	GoP - Current Budget Year	₱18,000.00	₱18,000.00	-	Materials for Trainings
002	Meals (NWPC-RTWPB/DOLE Anniversary)	RBCAR	No	Small Value Procurement	N/A	N/A	Jul-25	Jul-25	GoP - Current Budget Year	₱15,150.00	₱15,150.00	-	NWPC-RTWPB Anniversary/DOLE Anniversary
001	Miscellaneous Expense	RBCAR	No	Direct Acquisition	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱19,000.00	₱19,000.00	-	Regular office operations
002	Publication	RBCAR	No	Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclu	N/A	N/A	Sep-25	Sep-25	GoP - Current Budget Year	₱35,000.00	₱35,000.00	-	Notice of Public Hearing and Wage Order Issuances
001	Advertising	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-Dec 2026	Jan-Dec 2026	GoP - Current Budget Year	₱28,000.00	₱28,000.00	-	Printed Materials for Wage Orders and other advertising activities
001	Software Subscription	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-25	Jan-26	GoP - Current Budget Year	₱24,000.00	₱24,000.00	-	Subscription to online and digital resources (Zoom, Canva etc.)
001	Internet with Landline Subscription	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-25	Jan-25	GoP - Current Budget Year	₱48,000.00	₱48,000.00	-	Internet Subscription
001	Mobile Plan Subscription	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱30,000.00	₱30,000.00	-	For office operations use
001	Petroleum, Oil and Lubricants	RBCAR	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel,	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱100,000.00	₱100,000.00	-	Office Motor Vehicle
001	Meals	RBCAR	No	Small Value Procurement	N/A	N/A	Feb-Dec 2025	Feb-Dec 2025	GoP - Current Budget Year	₱25,000.00	₱25,000.00	-	Convergence Program w/ DTI & DOLE-CAR
002	Postage Courier Services	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱2,500.00	₱2,500.00	-	Fee for postage and Courier services
002	Supply and delivery of Purified Drinking Water/Provision of Water Supply in the office	RBCAR	No	Direct Acquisition	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱5,000.00	₱5,000.00	-	Supply of Drinking Water from Jan-Dec 2026/Provision of Water Supply in the office
001	Repair, maintenance,and improvements of office Space (Machinery, Equipment, consumable and replacement of parts for building structure)	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱7,500.00	₱7,500.00	-	Repair and maintenance of Machinery, Equipment, and Office Space
002	Motor Vehicle Repair and Maintenance	RBCAR	No	Direct Contracting	N/A	N/A	Feb-Dec 2025	Feb-Dec 2025	GoP - Current Budget Year	₱50,000.00	₱50,000.00	-	Regular repair and maintenance of Office Motor Vehicle (parts and accessories)
002	Rentals of Building Structure	RBCAR	No	Negotiated Procurement - Lease of Real Property and Venue	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱1,260,000.00	₱1,260,000.00	-	Yearly Renewal of Lease
001	Electricity Supply	RBCAR	No	Negotiated Procurement - Lease of Real Property and Venue	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱29,000.00	₱29,000.00	-	Provision of Electricity in the office
001	Newspaper	RBCAR	No	Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclu	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱6,000.00	₱6,000.00	-	Nespaper Subscription for official use
002	Transportation & Delivery Expense	RBCAR	No	-	N/A	N/A	Feb-25	Feb-Dec 2025	GoP - Current Budget Year	₱4,500.00	₱4,500.00	-	Regular office operations
002	PPE and Motor Vehicle Insurance	RBCAR	No	Negotiated Procurement - Agency-to-Agency	N/A	N/A	Sep-25	Sep-25	GoP - Current Budget Year	₱45,000.00	₱45,000.00	-	PPE Insurance & Motor Vehicle Insurance
002	Other MOOE	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱35,000.00	₱35,000.00	-	Other MOOE

001	GAD Program	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱17,500.00	₱17,500.00	-	GAD Program Activities	
002	Fidelity Bonding	RBCAR	No	Negotiated Procurement - Agency-to-Agency	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱9,000.00	₱9,000.00	-	BTr Fidelity Bonding for Accountable Officers	
002	Other Professional Fees	RBCAR	No	Small Value Procurement	N/A	N/A	Jan-Dec 2025	Jan-Dec 2025	GoP - Current Budget Year	₱5,000.00	₱5,000.00	-	Professional Fees	
TOTAL	41									₱3,400,650.00	₱3,400,650.00			

Prepared by:

  
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 Bids and Awards Committee Secretariat  
 Supply Officer-Designate


Recommended by:

  
**JO-ANN M. BORJA**  
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**ALBERT B. BAMBICO**  
 Bids and Awards Committee - Member

  
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 Bids and Awards Committee - Member

Approved by:

  
**ATTY. MYRENE A. BOSLENG**  
 Head of the Procuring Entity  
 Board Secretary VI